Optimised Printing Software

SafeQ

Workflow solutions platform
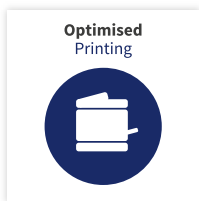
SHARP

Be Original.

Efficiency starts with control.

SafeQ puts effective printer management at your fingertips.

Optimised Printing

As part of our suite of Optimised Software Solutions, SafeQ lets you optimise your entire printing environment. However many MFPs you have – and regardless of make or model – SafeQ makes managing them easy.

For a start, it lets you monitor and control who can print, copy and scan (and how much it's costing you) without getting in the way of productivity. What's more, it helps you reduce printing costs, enhance document security and improve employee productivity.

A modular design means that you only need to buy the capabilities that suit you best. And because it's fully scalable it can evolve to meet your organisation's needs in the years to come.

MOBILE PRINT

PRINT ROAMING

CREDIT AND BILLING

SAFEQ Enterprise Suite

REPORTING

CORE WORKFLOWS

SAFEQ Print Management Suite

RULE-BASED ENGINE

AUTHENTICATION

SAFEQ Workflow Suite

ADVANCED WORKFLOWS
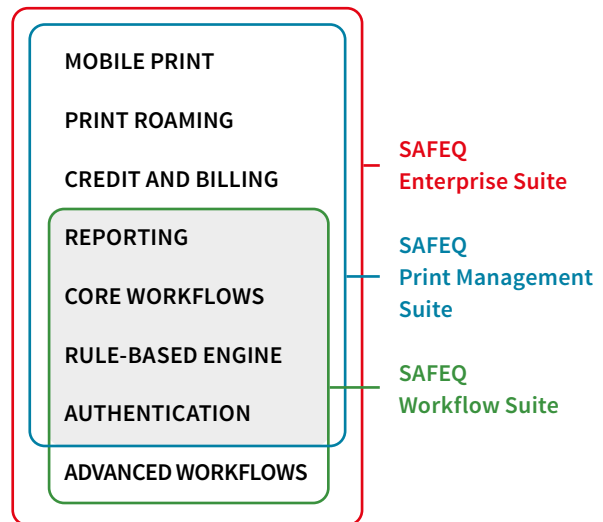
Reducing printing costs

It can be very easy to let the costs of printing and copying escalate. Or even worse, you may not even know how much you are spending. SafeQ offers many features that can help you monitor and control your company's printer usage and reduce costs.
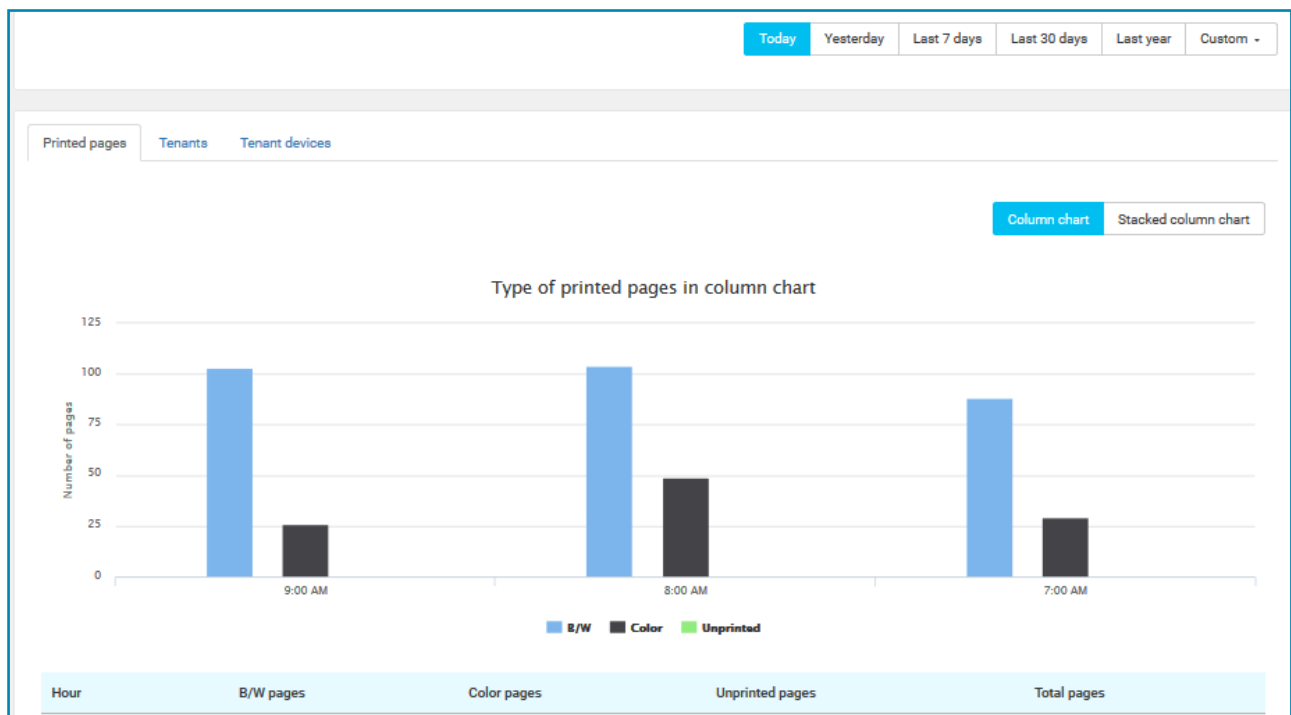
In particular, it enables:

- **Proactive control** – using the Reporting Module you can conduct a comprehensive print audit. It helps you to understand how much printing, scanning and copying is being done and which individuals, groups or divisions are the heaviest users.
- **Less waste** – you can track print usage and reduce waste by creating a company-wide printing policy and enforcing the rules using SafeQ's Rule-Based Engine. So, for example, when users send print jobs that don't need to be printed, maybe because they were reprinted by mistake, they can delete them and only print the version they need.

Demonstrating corporate responsibility

With SafeQ, you can not only improve control and reduce costs, but you can generate reports which show how much waste you have eliminated from your printing environment, as well as documenting how much you have reduced your consumption of natural resources.

My savings			
Trees	0 / 0	Water [l]	0 / 0
Energy [kWh]	0 / 0	CO₂ [kg]	0 / 0
Money [€]	0 / 0		

Last update: 14:02:00 Next update: 15:02:00

Monitor environmental impact.

Generate reports to help control printer usage and reduce costs.

Protect more, do more.

Good security combines powerful protection with effortless usability.

Every company needs to print documents that may contain confidential or sensitive information. Having these documents left lying on the printer where everybody can see them is a security risk.

SafeQ's Authentication module lets you set up different types of authentication, such as a PIN, username and password, or use the company ID card to access your print devices. Jobs will only be printed once the job owner authenticates themselves at the printer. This 'pull printing' significantly decreases the risk of documents being left unattended in the print tray and exposed to unauthorised access. So instead of having to provide and maintain dedicated printers for secure printing the Authentication module ensures that you can safely print confidential material on any device

And, for the administrator, setting up access is as simple as replicating the company directory, but they can also set up specific device access and print, scan, copy rights to implement a highly fine-tuned level of control.

In addition, SafeQ's scan workflows use end-to-end encryption to ensure that documents are securely delivered to their pre-defined destinations. These workflows can also be configured so that scans are created with PDF passwords.

Secure log in with username/password or register a swipe card.

Effortless productivity anywhere.

Employees should be able work quickly and efficiently – wherever they are.

Employees are more productive when they can print from mobile devices, so SafeQ supports printing from iOS and Android smartphones, laptops and tablets.

Its Print Roaming function also enables 'pull-printing', which allows users to print from any print device in the organisation's network. It means that they can move around and work from anywhere in an office, a building or even the whole world and still stay fully productive by accessing their print jobs wherever they are.

In addition, organisations can often reduce the number of devices they need, which lowers their print infrastructure costs. And, thanks to the Universal Print Driver, IT departments (and employees) do not have to waste time resolving any print driver issues.
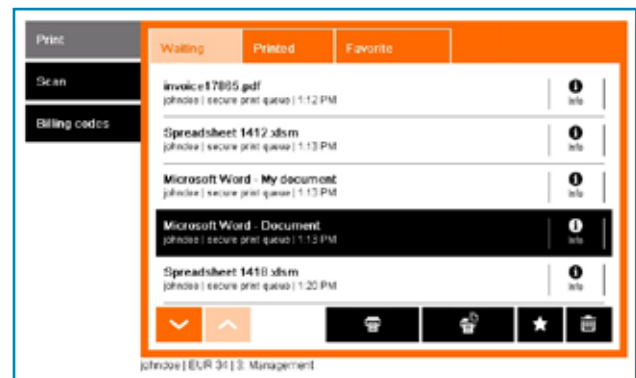
**Release print jobs from any network connected device.**

Streamlining data delivery.

To maximise productivity, the right information needs to go to the right people in the right way.

Many paper-based tasks, like document scanning, processing invoices or collating client files can be really time consuming, but are crucial to the operation of a business.

SafeQ's Document Capture features are designed to streamline document processes and improve employee productivity by significantly reducing the amount of time spent on such tasks.

It provides businesses with accurate managed content services from data capture – with advanced processing – to workflows for automatic and secure delivery of documents to their authorised, predefined destination.
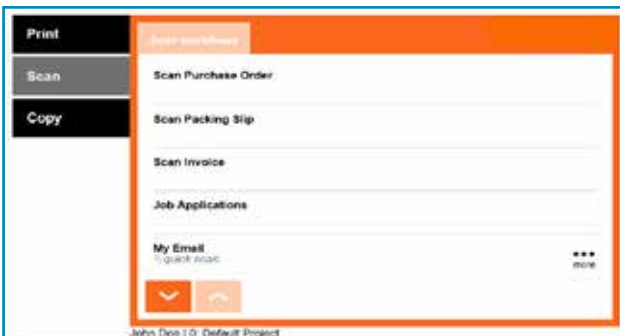
Scan workflows for automatic and secure delivery of documents to predefined destinations.

To meet the specific needs of large organisations, SafeQ provides:

- Automated workflows to ensure that documents are consistently and accurately scanned to pre-defined destinations, such as 3rd party cloud storage or on-premise repositories, including file servers, Microsoft SharePoint, Dropbox Business and Dropbox Enterprise.

- Customised workflows for individuals or groups of users to reduce the possibility of human error.

- Sophisticated image processing, including Optical Character Recognition (OCR), to reduce manual effort and make information much more usable.

- End to end delivery encryption to maintain the security of all scanned documents.

- Consistent scan workflows across all brands of Multi-Functional Printers (MFPs) in the print environment to provide a consistent experience for users and administrators.

Strengthen your business.

Improve security, increase efficiency and reduce your costs with our suite of Optimised Software Solutions.

We've spent years innovating and working to give you the best possible business solutions. From improving productivity and helping collaboration to ensuring connectivity and reducing waste, whatever your challenges are we've got a way to help you.

Optimised Printing	Optimised Scanning	Optimised Mobile	Optimised Workflow	Optimised Managing
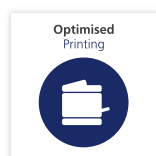
Optimised Printing Solutions

Monitor, manage and secure your print, scan and copy usage, ensure only authorised usage, track and recover costs, and reduce waste.
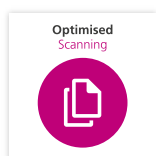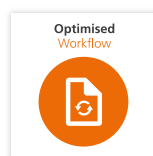
Optimised Scanning Solutions

Save time and avoid costly errors by simplifying and automating how you capture, share and store documents.
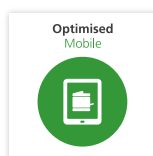
Optimised Mobile Solutions

Create a more flexible team by connecting smartphones and tablets simply and securely, so your people are always in touch.

Optimised Workflow Solutions

Maintain productivity and profitable growth by streamlining and simplifying repetitive tasks and connecting to line of business applications.
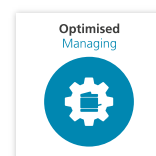
Optimised Managing Solutions

Ease the burden of managing your MFP/Printers and build a consistent Print Security Policy.

Welcome to Sharp

Our mission is to help our customers create their own workplace of the future.

Our passion is to get to the heart and goals of our customers' businesses and people. Our products and services will continue to evolve, keeping pace with a rapidly changing world and workplace. We are committed to meeting and exceeding your needs, now and into the future.

Optimised
Printing

www.sharp.co.uk

SHARP
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